



## Job Description: Placement Counsellor

<b>Organisations Name</b>	Motherwell Cheshire CIO
<b>Overview</b>	A community organisation supporting women and young girls to make positive choices for the health and well being, by way of, counselling, support and drop in clinics.
<b>Role Title</b>	Counsellor
<b>Location of position</b>	Crewe and Winsford Cheshire
<b>Responsible To</b>	Operations Coordinator
<b>Purpose/ summary of role</b>	Providing a counselling service to young people and women age 16+ within Motherwell Cheshire CIO.
<b>Description of tasks</b>	<ul style="list-style-type: none"> <li>● Providing counselling face to face</li> <li>● Keeping confidential records</li> <li>● Building a relationship of trust and respect with clients</li> <li>● Listening to clients' concerns, empathising with them, and helping them to see things more clearly or in a different way</li> <li>● Liaising with the counselling lead to ensure appointments are being adhered to</li> <li>● Attending case management reviews</li> </ul>

<b>Training and Support</b>	Induction to organisation.  Supervision arrangements - Minimum of 1.5hrs per month of 1:1 supervision to be arranged by counsellor.
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