



<b>Employer's Name</b>	Motherwell Cheshire CIO
<b>Position Job Title</b>	Inspire Energiser
<b>Department</b>	Central
<b>Reports To</b>	Operations Co-Ordinator

<b>Contracted Hours</b>	16 Hours per week to cover days, some evenings & weekends £11 per hour
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<b>Overview</b>	A service provided for women by women, promoting positive health and well-being, by offering a range of educational services, holistic therapies, and mental health support.
<b>Location of position</b>	54-64 Beech Drive, Wistaston, Crewe CW2 8RG
<b>Job purpose</b>	To promote and engage young people into the Inspire Project
<b>Key responsibilities and accountabilities</b>	<ul style="list-style-type: none"> <li>● To schedule &amp; post regularly on Instagram/Facebook</li> <li>● To plan and co-ordinate well-being planner</li> <li>● To work with schools to co-ordinate groups into schools</li> <li>● Attend meetings that promote the Inspire service</li> </ul>
<b>Additional responsibilities</b>	<ul style="list-style-type: none"> <li>● Attend team meetings</li> <li>● Attend project lead meetings</li> <li>● Attend referring agency meetings</li> <li>● Support fundraising activities</li> <li>● Attend at least 3 annual fundraisers (Women's Day not included as this is salaried)</li> </ul>
<b>Training and Support</b>	Induction to organisation.

	Safeguarding training Health & Safety training First Aid training
<b>Reimbursement of expenses</b>	Out-of-pocket expenses will be reimbursed: <ul style="list-style-type: none"><li>• mileage costs @ 50p per mile up to a maximum</li><li>• public transport up to a maximum of £25 per return trip</li></ul>
<b>Contact Information</b>	Kate Blakemore <a href="mailto:kate@motherwellcheshirecio.com">kate@motherwellcheshirecio.com</a> 07734868325