



**Believe Support
Advocate
Person Specification**

Factor	Essential (E) Desirable (D)
<p>Experience</p> <p>Experience of working within mental health. Experience of working within social care. Understanding of local third sectors. Experience in project coordination, and working in localities/communities/C&YP settings. Knowledge and experience of developing and maintaining self-support peer mentoring groups. Experience of appropriate liaison and networking with other professionals. Familiar with Social Care Procedures.</p>	<p>E E D D D D D D D</p>
<p>Knowledge</p> <p>Working knowledge of MS Word, GDrive, Powerpoint & Excel.</p>	<p>E</p>
<p>Skills & Abilities</p> <p>Ability to produce Powerpoint presentations, workshops and develop training programmes suitable for audience needs and ability. Ability to provide support and train volunteer counsellors who wish to participate in the project. Ability to work within and adhere to Project outcomes, milestone and timescales. Good administration skills including the ability to write reports, and deliver them accurately and on-time.</p>	<p>E E E E</p>

<p>Personal Qualities</p> <p>Excellent communicator (verbal and written). Professional attitude and conduct. Open to change and new challenges, adaptable, and prepared to explore new ways of working. Traveling will be required.</p>	<p>E E D E</p>
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<p>Motivation</p> <p>Able to work on own initiative and to use effectively.</p>	<p>E</p>
<p>Team Working</p> <p>Good team player. Able to identify and gather required statistics and to communicate these effectively to management.</p>	<p>E E</p>
<p>Other</p> <p>Clean Disclosure and Barring (DBS) check. Valid driving licence, own a car and ability to travel to deliver training courses.</p>	<p>E E</p>

3rd November 2022